

# River Oaks Neighborhood Association

## Bylaws

March 29, 2007

### Article I. Name:

River Oaks Neighborhood Association

(abbreviated: RONA)

### Article II. Purpose:

To represent the interests of the residents of River Oaks Village to the City of San Jose.

### Article III. Membership:

Classes of Membership: There shall be two classes: voting memberships and non-voting memberships.

Establishing Membership: Criteria for non-voting memberships shall be (1) residency in the River Oaks Village Neighborhood, and (2) getting listed on our member list. Residency in the River Oaks Village Neighborhood means that the primary residence of the individual is located in the housing developments: Parkside, Villagio, Crescendo, Millbrook, Galleria, Elan or Avalon River Oaks.

Criteria for voting memberships shall be (1) all criteria for non-voting memberships, plus (2) payment of annual dues of US\$10. Annual dues are payable on or before the annual election meeting.

Membership and voting: Only voting members are eligible to cast votes. Dues must be paid on or before the date of the vote.

### Article IV. Officers:

Officers shall be elected from the voting membership. The officers shall consist of a president, vice-president, secretary, treasurer, and officers-at-large. The voting membership shall determine the need and define the duties for additional officers. These officers shall then be chosen from the voting membership and elected by that membership. When a need for new officers is determined and duties defined, the office and duties shall become part of the constitution by amendment. A simple majority vote from the attending voting membership at the election meeting is required. All officers shall be members of the executive board.

A. Term of Office: The term for officers of the organization shall be one year. The election meeting shall be held on the first Thursday in February. Nominations for positions shall be submitted to the board during the 30 days prior to the election meeting. The roll of nominations shall be presented at the election meeting. Additional nominations may be made from the floor. Officers shall assume their responsibilities immediately after the election meeting adjourns.

#### B. Duties of Officers:

Officers are expected to be present at most board meetings.

The president shall preside at all meetings. The president shall have the power to appoint or remove committee chairman. The president shall appoint officers to fill out an unexpired term of a vacated office subject to ratification by a majority of voting members present at the earliest regular meeting. The president or presiding officer, in the absence of the president, shall vote only in the case of a tie in general meetings or executive board meetings.

The vice-president shall assume the duties of the president during the president's absence. If the office of the president becomes vacant, the executive board shall appoint a voting member as the new president for the remainder of the unexpired term.

The secretary shall keep minutes of all meetings.

The treasurer shall keep an account of the income and expenditures, and report at the election meeting and at the request of the executive board. The treasurer shall keep a current membership list.

The officers-at-large shall work on special projects and membership.

C. Removal Proceedings: Removal from office shall be obtained by a consensus of all other executive board members.

**Article V. Meetings:**

A. Executive board meetings shall be held biweekly. A quorum for executive board meetings shall consist of 5 officers. All executive board meetings are open to the public. Special meetings may be called by the president provided one week notice is given to all officers.

B. One election meeting shall be held annually on the first Thursday in February. One block party meeting shall be held in the summer. A quorum for general meetings shall consist of five members including one officer. All general meetings are open to the public. Special meetings may be called by the president provided one week notice is given to all members.

**Article VI. Amendments:**

Amendments to this constitution shall be presented at a general meeting and approved by a two-thirds vote of the voting members present at the general meeting, except for the amendment to add a new officer position which requires a simple majority.

**Article VII: Dissolution:**

Upon the dissolution of this organization, its assets remaining after payment of, or provision for payment of, all debts and liabilities of this organization, shall be spent on a party for voting members.